



TERMS OF REFERENCE

Monitoring and Evaluation Consultant

A. Background

Stairway Foundation Incorporated is a non-profit, non-governmental organization founded in 1990 as a Child Rights Organization operating in the Philippines for more than 30 years with a goal to protect children from all forms of violence, towards the attainment of SFI's vision of creating a safe environment for all children.

Stairway Foundation Inc. is implementing a 4-year (2021-2025) global program on **Stopping Cybercrime against Children: More safety and Protection in the Internet** which aims to ensure that children and adolescents are safe from online violence through four major strategies: (1) build the capacity of governmental and non-governmental child protection actors in dealing with digital violence by institutionalizing child online protection; (2) advocate and lobby for the improvement of child online protection legal frameworks at the country and global level; (3) empower children to sufficiently able to protect themselves from sexual violence on the Internet; and (4) develop an evidenced-based e-learning approach from the best –practice of the implementing partners of the program which will aid in strengthening interventions and policies of the regional and global actors on child online protection.

The Global Program is implemented by Center of Child Study and Protection - Pusat Kajian dan Perlindungan Anak (PKPA) in Indonesia, Voice of Children in Nepal, and Stairway Foundation in the Philippines.

In the Philippines, Stairway Foundation Inc. is implementing the Global Program in partnership with the Department of Education (Deped), Department of Social Welfare and Development (DSWD), Philippine National Police (PNP), Council for the Welfare of Children (CWC), National Coordination Center (NCC) on OSAEC-CSAEM and Break the Silence National Network (BTSNN). The country goal is to develop via e-learning, the child protection actors' comprehension and capacities on child online protection in their respective fields based on their roles; integrate RA11930 in the policies of the partner institutions and in promoting the law among the public; and in strengthening capacities of children to protect themselves from online abuse, exploitation and violence through Child Online Protection (COP) Education.

B. Purpose of the Assignment

E-learning is a major platform of Stairway Foundation Inc. in implementing the program in the Philippines for capacity building, policy advocacy, and empowerment of children and development of a global evidenced-based approach to child online protection. The main purpose of the Consultancy is the **Development of a Project Monitoring System Database; and a Child Online Protection (COP) Assessment Competency Framework and Tools for Child Protection Actors and Children.**

SFI collaborates with various national agencies in the Philippines, including the Philippine National Police (PNP), Department of Social Welfare and Development (DSWD), Department of Education (DepEd), and Council for the Welfare of Children (CWC), to co-create e-learning courses tailored to the mandates of these agencies. These courses are widely disseminated within the agencies and are accessible to child protection actors. SFI also implements child online



protection (COP) education, activities that involve children in the program, and online campaigns and advocacies.

Thus, the Monitoring and Evaluation Consultant will play a crucial role in advancing the program's objectives by setting-up an online monitoring system tailored to the program's specific needs to support the generation of the data in the implementation of the e-learning courses, child online protection (COP) education, campaign and advocacy. He/She will also lead the GP team in developing a framework and tools in evaluating the competencies in terms of knowledge, attitudes from e-learning and how it is applied in practice by child protection actors and children.

C. Scope of Work

1. Develop comprehensive frameworks for monitoring the competencies of child protection actors, incorporating indicators aligned with learning objectives and desired outcomes.
2. Design and implement monitoring tools, including surveys, assessments, and performance rubrics, to systematically evaluate the knowledge, attitudes, and practices of participants.
3. Lead the development of an online monitoring system tailored to our specific program needs, ensuring seamless data collection, storage, and analysis capabilities.
4. Provide training and support to internal staff on the effective use of monitoring and evaluation tools and systems, including analysis of data and reporting.

D. Deliverables: The duration of the contract is two months from **April 15 to June 15, 2024** with the following expected output:

- Submission of Work Plan based on this ToR.
- Developed tools such as surveys, assessments, and performance rubrics designed to systematically evaluate the knowledge, attitudes, and practices of participants in e-learning courses.
- A fully functional online monitoring system tailored to the organization's specific program needs, enabling seamless data collection, storage, and analysis.
- A comprehensive plan outlining the methodology, timeline, and responsibilities for ongoing monitoring and evaluation activities throughout the duration of the program.

E. Qualifications:

- Demonstrated expertise in monitoring and evaluation methodologies, with a particular focus on child rights or child protection programs.
- Strong analytical skills and experience in data collection, management, and analysis.
- Proficiency in developing online monitoring systems and familiarity with relevant software tools.

D. Budget:

The total cost of the contract including professional fee and operational costs is Php.250, 000.00.

E. Application

Interested parties should send CV to **Vivian Escoton** to vivian@stairway.ngo with subject line: Application for Monitoring and Evaluation Consultant. Deadline for submission is on April 3, 2024.